

Jefferson Elementary School

Alternative Method of Instruction (AMI) Virtual Schedule SY 2024-2025

8:00-8:30	Teachers: virtual clock-in, check email, office hours, logon to Teams, launch welcome message, and prep for instruction for the day		
	PreK, Kindergarten, SpEd	1 st & 2 nd Grade	3 rd , 4 th , 5 th Grade
	8:30 AM - 8:40 AM Morning Meeting	8:30 AM - 8:40 AM Morning Meeting	8:30 AM - 8:40 AM Morning Meeting
	8:40 AM - 9:15 AM Reading (ELA)	8:40 AM - 9:20 AM Reading (ELA)	8:40 AM - 9:10 AM Specials
	9:15 AM - 9:45 AM Specials	9:20 AM - 9:50 AM Writing	9:10 AM - 10:10 AM Reading (ELA)
	9:45 AM - 10:15 AM Reading (ELA)	9:50 AM - 10:20 AM Specials	10:10 AM - 10:40 AM Writing
	10:15 AM - 10:30 AM Writing	10:20 AM - 11:20 AM Math	10:40 AM - 11:40 AM Math.
	10:30 AM - 11:30 AM Math	11:20 AM - 11:40 AM Science (M, W, F) Social Studies (T, Th)	11:40 AM - 12:00 PM Science (M, W, F) Social Studies (T, Th)
	11:30 AM - 12:00 PM Science (M, W, F) Social Studies (T, Th)	11:40 AM - 12:00 PM Reading Review/Additional Practice	
12:00 PM - 12:30 PM Lunch			
12:30 PM - 1:30 PM Independent Worktime & Live Office Hours (teachers and staff online)			
1:30 PM - 2:00 PM Tech Break/Teacher Planning Time			
2:00 PM - 2:50 PM End of Day Reflection (teachers and staff available to support as needed)			
2:50 PM - 3:22 PM Closing			

<u>Related Arts</u>	9:15am-9:45pm			9:50pm-10:20pm		8:40am-9:10am			11:30pm-12:00 pm
	Pre-K: Jackson	Kindergarten: Vernier	Special Education	1st: Perry	2nd: Murphy	3rd: Smith	4th: Bayha	5th: Hardnett	<i>Plan Time</i>
Mon	PE	Music	Music	Art	PE	Art	Music	PE	
Tues	Art	PE	PE	PE	Music	Music	PE	Art	
Wed	PE	Art	Art	Music	Art	PE	Art	Music	
Thurs	Art	Music	Music	PE	Music	Art	Music	PE	
Fri	Music	PE	PE	Music	PE	Music	PE	Art	

Related Arts Teachers (Ms. Ehret, Ms. Morris, Ms. Bell)

1. Ms. Bell (Kindergarten–1st Grade)

- Host virtual activities to provide movement, creativity, or enrichment.
- Push into classrooms to assist with transitions, behavior management, or small groups.
- Bell will assist Kindergarten and 1st Grade virtual sessions when not teaching their own classes.

2. Ms. Ehret (2nd–3rd Grade)

- Host virtual activities to provide movement, creativity, or enrichment.
- Push into classrooms to assist with transitions, behavior management, or small groups.
- Morris will assist 2nd and 3rd Grade virtual sessions when not teaching their own classes.

3. Ms. Morris (4th–5th Grade)

- Host virtual activities to provide movement, creativity, or enrichment.
- Push into classrooms to assist with transitions, behavior management, or small groups.
- Ehret will assist 4th and 5th Grade virtual sessions when not teaching their own classes.

Support Staff on AMI Days

Principal- Dr. Bonner

8:00 AM - 12:00 PM Tasks:

- **Classroom Drop-Ins:** Virtually join classrooms to monitor engagement and provide visible support.
 - **Troubleshooting:** Address technology or logistical issues that arise during instruction.
 - **Family Communication:** Respond to parent inquiries about AMI day schedules, resources, or technology issues.
 - **Observation/Feedback:** Observe instructional delivery and offer immediate feedback to teachers as needed.
 - **Leadership Team Check-Ins:** Briefly check in with the instructional coach, counselor, or social worker to address pressing needs.
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Academic Instructional Coach- Ms. Ingram

8:00 AM - 12:00 PM Tasks:

- **Push-In Support:** Assist in classrooms, particularly during core instructional blocks (Reading, Writing, Math).
 - **Observation/Feedback:** Observe instructional delivery and offer immediate feedback to teachers as needed.
 - **Teacher Assistance:** Help teachers implement differentiated instruction or provide feedback on lesson pacing.
 - **Troubleshooting:** Provide immediate assistance to teachers struggling with instructional technology.
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Counselor- Ms. Carter

8:00 AM - 12:00 PM Tasks:

- **SEL Push-Ins:** Join classrooms during Morning Meetings to lead SEL activities or check-ins.
 - **One-on-One Check-Ins:** Conduct virtual sessions with scholars needing emotional support.
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Social Worker- Ms. Dunn

8:00 AM - 12:00 PM Tasks:

- **Family Communication:** Reach out to families of scholars who are disengaged or absent.
 - **Push-In Support:** Assist SPED or intervention groups during Math or Reading instruction.
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Family and Community Specialist (FCS)- Ms. Keeble

8:00 AM - 12:00 PM Tasks:

- **Parent/Guardian Assistance:** Be available to help families troubleshoot technology or access instructional resources.
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Librarian- Ms. Greifzu

8:00 AM - 12:00 PM Tasks:

- **Classroom Push-In Support:** Join Reading or Writing blocks to help scholars with independent reading or research skills.
 - **Virtual Reading Sessions:** Host read-alouds for younger grades or guided research for older scholars.
 - **Technology Support:** Assist teachers and scholars with MyOn, Freckle, or other digital reading tools.
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Math Specialist-Ms. Muse

8:00 AM - 12:00 PM Tasks:

- **Push-In Support:** Join Math blocks to provide small-group or one-on-one assistance to scholars struggling with concepts.
- **Intervention Groups:** Work with identified scholars who need additional help with foundational skills.