

## **Civil Rights Training Requirement for Local Education Agency (LEA) Food Service Staff**

All LEAs administering School Nutrition Programs are required to provide civil rights training for all frontline staff and supervisors who deal with School Nutrition Program applicants and participants. Examples include cooks, servers, cashiers, lunchroom supervisors, clerks and administrators. Staff must be trained at least one time per year and documentation of the training must be kept on file at the local level.

A PowerPoint presentation and training documentation to meet this requirement are available on the [Civil Rights page](#) of the [Food and Nutrition Services website](#). Additional information concerning Civil Rights is also available on the site.

Please contact DESE, Food and Nutrition Services at 573-751-3526 if you have any questions.