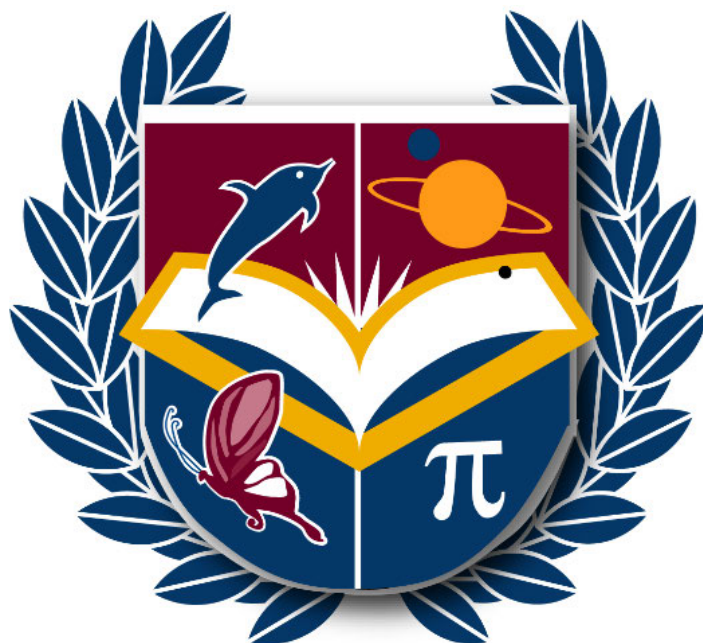


COMPTON-DREW INVESTIGATIVE LEARNING CENTER MIDDLE SCHOOL



COMPTON-DREW ILC

Continuing the Tradition of Excellence

5130 Oakland Street
St. Louis, MO 63110
314-652-9282

FAMILY and STUDENT HANDBOOK 2025-2026

Frederick W. Polkinghorne, Ph.D. (Principal)
Ashanti Moorehead, Ed. S. (Assistant Principal)

COMPTON-DREW ILC MIDDLE SCHOOL

Family and Student Handbook

Table of Contents

School Foundation	5
Mission.....	5
Vision.....	5
Philosophy.....	5
Colors.....	5
Mascot.....	5
Pledge.....	5
Affirmation	5
Song	6
Bell Schedule	7
Lunch Schedule.....	7
Names and numbers to know	8
General Information.....	9
Attendance	9
Absences	9
Morning arrival	9
Drop-off and pickup.....	10
Tardiness	10
Early dismissal and release	10
Dismissal procedures	10
Buses	11
Students on-campus after normal school hours (after-school activities, events, and athletics)	11
School closure.....	11
Health services	11
Medication	12
Illness at School	12
Counseling and social work services	12
Academic expectations	12
Student schedule	13

Grades and grading practices	13
Grades on-line access.....	13
Progress Reports	13
Report Cards	13
Homework.....	13
Lockers.....	14
Lunch	14
Recess	15
Study buddy	15
Hall passes	15
Textbooks.....	15
Field experiences	16
Communication with staff and teachers.....	16
Parent/Teacher Conferences	16
Retention and Promotion	16
Community service and service learning.....	17
Athletics and activities.....	17
Extra-curricular activities.....	17
Computer policy.....	18
Computer acceptable use policy	18
Cell phones.....	18
St. Louis Public Schools Policy	18
Compton-Drew Cell Phone Policy.....	18
School-issued electronic devices	19
Uniform Attire	19
Uniform attire clarity	19
Student ID	20
Discipline	20
Fight-Free School.....	20
Visitors.....	20
Volunteers	20
Parental involvement	21
Bullying.....	21
Types of Bullying	22

Why Students Bully	22
Signs that a Student may be Bullied	23
Students: What to do if You are Bullied.....	23
Parents: What to do if your child is a bully	24
Parents: What to do if your child is being bullied	24
Bullying (anti-bullying) Policy	25
Purpose.....	25
Definitions.....	25
Policy Standards.....	26
Reporting.....	26
Investigation.....	26
Publication of Policy	27
Student Discussion and Employee Training	27
Other	27

School Foundation

Mission

The Compton-Drew ILC Middle School will foster a learning community through collaboration of teacher-facilitated and student-directed lifelong learning. Our community will celebrate diversity through inclusionary representations of all societal elements, and we will engage our young citizens in active lives for a democratic society, fostering leadership and respect for individual cultural values.

Vision

PENDING: Awaiting ILC Review

Philosophy

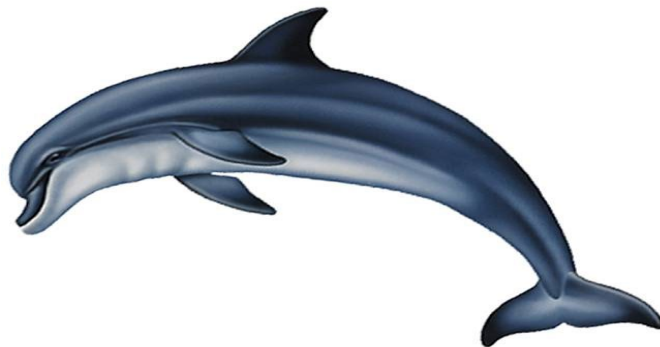
We believe it is the responsibility of Compton-Drew ILC staff, faculty, parents, students, and the community to implement a program that embodies the concept that education is a growth process, by which people make choices that promote learning to think and act more effectively.

Colors

Burgundy and Navy Blue

Mascot

The Bottle Nose Dolphin



Pledge

“Each day at Compton-Drew Investigative Learning Center Middle School, I will meet the personal, social, and intellectual challenges that attempt to impede my educational goals. I will demonstrate trustworthiness, respect, responsibility, fairness, compassion, and citizenship. I will do all this so that I may actualize my potential, have self-pride, and achieve academic excellence.”

Affirmation

I am a tenacious academic learner excelling at my natural talents every day. I am the portrait of a graduate!

Song

THE PRIDE OF COMPTON-DREW

You've given me
A world to perceive,
Sharing thoughts and dreams,
Working as a team.

Our lives are filled,
Learning side by side,
Sharing love and pride
Here at Compton-Drew.
Our minds as one,
Lit like the sun;
Let's tell the world,
Every boy and girl.

You've given me
A world to perceive,
Excellence and pride,
Here at Compton-Drew

Compton Drew ILC Daily Bell Schedule

Daily Bell Schedule *Grades 6–8*

Doors open @ 6:30 AM

School Day: 7:10 AM – 2:10 PM

Instructional Periods: 6

Each Period: 66/63 minutes

Passing Time: 5 minutes

Lunch: Staggered during Period 4 with 5-minute transition buffers

Bell Schedule

Period	Time	Duration	Notes
Period 1	7:10 AM – 8:16 AM	66 minutes	
Period 2	8:21 AM – 9:27 AM	66 minutes	
Period 3	9:32 AM – 10:38 AM	66 minutes	
Period 4	10:43 AM – 12:22 PM	99 minutes	Includes staggered lunch and class
Period 5	12:27 PM – 1:30 PM	66 minutes	
Period 6	1:35 PM – 2:10 PM	66 minutes	

Lunch Schedule

Group A – Early Lunch

10:43 – 10:48 AM: Class transition/start (5 min buffer)

10:48 – 10:51 AM: Lunch Transition

10:51 – 11:21 AM: Lunch

11:21 – 11:24 AM: Transition

11:24 – 12:22 PM: Instruction (58 min)

Group B – Late Lunch

10:43 – 11:24 AM: Instruction (41 min)

11:24 – 11:27 AM: Lunch Transition

11:27 – 11:57 AM: Lunch

11:57 AM – 12:00 PM: Lunch Transition

12:00 PM – 12:22 PM: Class wrap-up (22 min buffer)

Names and numbers to know

POSITION	NAME	EMAIL ADDRESS
Principal	Frederick W. Polkinghorne, Ph.D.	fp23760@slps.org
Assistant Principal	Ashanti Moorehead	Ashanti.moorehead@slps.org
Dean of Students	Dennis Hughes	Dennis.Hughes@slps.org
PBIS Coordinator	Abigail Hodges	
Secretary	Antoinette Williams	Antoinette.williams@slps.org
Counselor	Crystal Hilson	Crystal.Hilson@slps.org
Counselor	Ronald London	Ronald.London@slps.org
Social Worker	Daryn Jackson	Daryn.Jackson@slps.org
School Nurse	Lisa Bush	Lisa.Bush@slps.org
Family Support Specialist	Brandon Haywood	Brandon.Haywood@slps.org
Athletic Director	Dennis Hughes	Dennis.Hughes.@slps.org

Compton-Drew Main Phone Line

(314) 652-9282

St. Louis Public Schools Important Departments & Phone Numbers

Recruitment & Counseling

(314) 633-5200

Special Education Office

(314) 633-5344

Transportation

(314) 633-5107

General Information

**** In cases where the Compton-Drew ILC Handbook Conflicts with school board policy or the Student Code of Conduct, district policy prevails ****

Attendance

- **Compton-Drew ILC Dolphins are expected to attend school and be on time daily.** This expectation keeps our students safe with high achievement and attendance rates. In any absence, tardiness, or emergency, parents are **REQUIRED** to notify the school by phone at **314-652-9282** or email the secretary. **Students will not be allowed to make up any missed work due to an ‘unexcused absence’ (an unexcused absence is any time a student is absent from school and the school is not notified of the absence). Students must bring a note when they return to school.**
- All students must remain on campus for the entire school day unless they are involved in an out-of-building activity approved by the administration or if the legal parent /guardian or designee (listed on the emergency release form) picks up the student for early dismissal.
- **No student will be released to any person under the age of 18 or to any person not listed on a current emergency release form.**
- Attendance records and academic and behavioral records are maintained in the student’s permanent school file. **Parents are responsible for the regular attendance of all school-age children between the ages of 7 and 17 years.** The school secretary is available to respond to parents regarding the student’s tardiness to or absence from school. A ***cumulative record*** is kept of all times absent or tardy from school. (This includes absences, tardiness, appointments, or early dismissals.)

Absences

- Each absence must be documented by a telephone call, or a written or emailed statement from the parent/guardian or physician.
- The parent of a student with a chronic medical condition is requested to **annually submit a written statement from the health care provider** verifying that the student’s absence is related to the existing medical condition. This information must be submitted to the school nurse at the beginning of each school year.
- **Extended illnesses (3 or more days) at home or in the hospital** must be documented with a written statement from the student’s health care provider.
- The parents of students having **more than 10 unexcused absences may be referred to juvenile court for truancy.**
- Please contact the school social worker or nurse for assistance or with questions about the school absence policy.

Morning arrival

Please note that the school doors do not open until 6:30 a.m. We do not want students to wait outside in the dark and/or cold, and we absolutely do not want students to be unmonitored while on campus. **Students should not be dropped off before 6:30 a.m. Students will enter the building using DOOR 2 along Dolphin Drive each morning using the following protocol:**

Students may not enter through door 7.

- Get off the bus and line up at door 2.
- Enter the building with your book bags open.
- Place book bags, jackets, and other loose items on the table for inspection by security and designated staff.
- Walk in a single line through the metal detector. If a student sets off the metal detector. They are to empty their pockets and walk back through. If the detector still beeps, students will be “screened” (screened includes the use of a hand-held metal detector).
- After entering the building, students should proceed to the cafeteria for breakfast or straight to the gymnasium if they elect not to eat breakfast. Students are not to walk down the halls or “hang out” in the atrium.
- While in the cafeteria, students are to quietly eat their breakfast and remain seated.
- At 7:10 a.m., all students will begin transitioning to the classroom wing of the building.
- Students will be called by grade level to exit through the north gymnasium door.
- Students will travel up the East hallway (related arts hallway) past the fish tank to the main hallway stairwell to their respective classroom(s).

Drop-off and pickup

Students who are dropped off in the morning MUST be dropped off in front of the flagpole no earlier than 6:30 a.m. and enter through Door 2.

Students picked up in the afternoon are to be seated at designated tables in the cafeteria while waiting for their rides. **All parents picking up students should do so at Door 1.**

Tardiness

- If tardy upon arrival, students are required to swipe-in and report to their class.
- **A student with continued tardiness will be referred to the school Administration, and the Student Support Team for disciplinary and/or support actions**

Early dismissal and release

As we understand, there are times when you need to pick up your child early. However, the administration discourages early dismissals because they negatively impact student achievement and attendance. Any early dismissal requires a parent to sign the student out at the office. To ensure timely communication, parents must call the school before 12:00 p.m. Students will not be released early after 1:45pm, to allow the school to prepare for dismissal.

If the parent is not the one to pick up the student, the following guidelines must be met:

1. The parent must call the school with the name of the person who will pick up the student before 12 p.m. to guarantee that your child will receive the message.
2. Any person picking up a student **must be 18 or older, have a state/federal photo ID, and be listed** on the child’s Authorization to Release form.

Dismissal procedures

Students will prepare to exit the building each afternoon using the following protocol:

1. Students will go to their lockers before 6th period (or the last period of the day) locker time to gather all the materials needed and belongings.
2. Students will be released by grade level via the public address (P.A.) system. 6th-grade students are dismissed early for the first 2 weeks of school and escorted to their bus by their classroom teacher. After two weeks, they will follow the regular dismissal procedures.

Standard bus procedure:

- Students remain in the classroom.
 - When a student's grade level is called, they will use the main stairwell if needed, exit through door 2 and get on their bus immediately.
 - After the final call for buses, all remaining students will go to the cafeteria to wait for their ride or their after-school sponsor.
3. **No playing is allowed during bus time to prevent students from missing the bus, causing the bus to be late, and/or to prevent injury.**

Students who do not use transportation provided by the St. Louis Public Schools should make their afternoon travel arrangements before coming to school in the morning. At the middle school level, students are expected to take more responsibility for themselves and not have to make daily contact with a parent for those arrangements.

Buses

Students must be at the bus stop ten (10) minutes before the scheduled arrival time. Students should use extreme caution in approaching and leaving the bus and exhibit orderly behavior always to ensure the safety of all. Transportation concerns should be reported to the secretary.

Students on-campus after normal school hours (after-school activities, events, and athletics)

No child should be left on campus after 2:30 p.m. unless they are participating in an after-school activity with a designated adult. School personnel are not regularly assigned to be at the school after 2:30pm and students are required to be supervised while on campus. Parents who leave their children unmonitored on campus take a significant risk to their children's safety. If you require support identifying alternatives, such as after-school programs or child-care services, please call our Family Community Specialist at (314) 652-9282.

School closure

Any announcement regarding school closings due to inclement weather or other circumstances will be carried on local television and radio stations and communicated via e-mail and/or robocall.

Health services

The School Nurse is available to address health concerns. All students entering middle school must have an updated immunization history, including three hepatitis doses, 2 MMR doses, and a TDAP booster. Students should receive needed immunizations over the summer break and then send an official copy from their medical provider and/or a copy of the shot record with the student's name and birth date to the school nurse.

Students with chronic healthcare conditions, special healthcare needs, or who require medication administered regularly during the regular school day are required to present a physical exam report form to the school nurse **at the beginning of each school year. After October 31st, students without documented immunizations may be excluded from school. In addition, for specific health conditions, the following must be on file:**

- Asthma Action Plan for all asthmatics
- Diabetic Action Plan for all insulin-dependent diabetics
- Seizure Action Plan for all seizure disorders
- Food Allergy Action Plan
- Sickle Cell Action Plan for all with sickle cell disease
- Authorization for Administering Medication to Student.
- Documented 504 Plan.

Medication

- **Medication is dispensed with a completed medication form signed by a licensed physician and a parent or guardian.**
- All medication must be received in the **original labeled container** with the student's name on it.
- **Students should not bring medication (prescription, over the counter, homeopathic, or all-natural) to school, without prior authorization from the school nurse.**

Illness at School

When a student becomes sick at school, he/she will see the school nurse. After the nurse's evaluation, if the student must go home, the nurse will contact the legal parent/guardian.

If your child has any health concerns (asthma, allergies, diabetes, seizures, heart issues, takes daily medication, etc.), the school nurse should be informed. Parents must have an up-to-date Emergency Form on file with the school each year to ensure that staff can contact them in case of illness or emergency. Failure to do so will result in a Parental Appearance Notice (PAN), which will require the parent to meet with the administration/school nurse prior to the child being allowed to return to school. In addition, please be advised of the following:

1. All medical excuses must be updated with a physician's statement every school year.
2. All students new to the St. Louis Public Schools require a completed physical examination.
3. A yearly physical examination is required for students with health concerns.

Counseling and social work services

The Counselor and Social Worker are available to provide numerous services to all students and families to encourage regular attendance, build positive character, and maximize achievement. Career guidance and referrals for special education services and/or needs are also offered.

Academic expectations

We, the staff, and faculty of Compton-Drew Investigative Learning Center Middle School, welcome all students and their parents. Students are expected to participate actively in all classes and bring all materials to class each day so they can be successful. If any parent has an academic

concern, please contact the school for an appointment with the appropriate team. Parents may call to schedule an appointment at (314) 652-9282.

Student schedule

On the first day of school, each student will have a schedule in the St. Louis Public Schools Student Information System (SIS). Schedules will include Math, Science, English Language Arts, Social Studies, and Related Arts Classes. Student schedules are available online via the SIS Parent Portal.

Related Arts (Physical Education, Art, Computer Science, Instrumental Music, Study Skills) classes will change each semester. Students will be scheduled for two Related Arts classes per semester.

Grades and grading practices

Grades may be earned based on daily and/or weekly assessment results, class participation, projects, class work, and or homework. Teachers use the following district grading scale.

GRADING SCALE

100 – 90 = A

89 – 80 = B

79 – 70 = C

69 – 60 = D

59 – 0 = F

Each teacher's grading procedures and assignment submission requirements are available on the course syllabus provided to each student at the beginning of the year and by request.

Grades on-line access

Grades are available online via the Student Information System - Parent Portal. Parents may sign up for online grade access through the system website.

Progress Reports

Parents will receive an academic report (Report Card) at the end of each five-week progress period. Progress reports will be issued quarterly. Progress reports are available via the St. Louis Public Schools Student Information System.

Report Cards

Report Cards will be issued at the end of each quarter via the Student Information System.

Homework

Studies on excellence in education encourage homework as a valuable tool for strengthening educational opportunities for all students. It is the policy of the St. Louis Public Schools that teachers regularly assign homework to enhance the educational development of students. We recommend that every parent helps his/her child plan a study schedule. While some time is provided at school, not all students are able to complete the assignments. The amount of study

time depends on the habits of the individual student. **If your child comes home every day and reports that they have no homework, you should contact their teachers for more information.** Additionally, if you feel that your child is spending excessive time studying, we also suggest contacting or visiting your child's teacher.

1. Neatness, correct spelling, and legible work are expected from all students.
2. Students are expected to turn in all classwork and homework on the dates specified by their teachers.
3. We recommend that parents support students by regularly checking the student information system and encouraging their child to use a digital planner, completing assignments, and communicating with teachers.

If absent, it is the student's responsibility to secure all missing assignments within two (2) days and return them to school within the time given by the teacher.

Lockers

- Each student will be issued a combination lock and be assigned a locker for the school year. Students are responsible for maintaining the privacy of their lock combination. Locker times are:
 - Morning arrival
 - Before lunch
 - After lunch
 - Before the last period of the day
- Students may use their lockers only at designated times. Students are responsible for returning the lock to school at the end of each academic year.
- Lockers should remain closed and always locked. Students who fail to lock their lockers will be responsible for any missing items.
- Students should keep their lockers neat and organized through periodic cleaning and removal of unneeded items.
- Students are not to place anything on the outside of their lockers.
- Only locks issued by the school are permitted on the lockers. Students are to use their lockers to store and retrieve books, coats, and other school materials. Replacement locks are \$10.00.
- Random locker checks will be done throughout the year.
- Students are prohibited from sharing their locker
- Students are responsible for all items in their locker, whether they are their items or not. Do not share the locker, locker combination, or otherwise allow anyone to store items in your locker.

Lunch

- Students will be escorted to lunch by their classroom teachers.
- Students are to be seated quietly in the cafeteria until their table is called to line up for lunch. Tables will not be called until all students are seated quietly.
- Students will get lunch from the cafeteria staff and punch in their lunch ID number. (Students are to remember their ID numbers.)
- After getting their lunch, students are to return to their seats and eat lunch.

Recess

- Students must have their eating area clean before being permitted to go outside. All trash and debris must be in the trash can.
- During the last 20 minutes of lunch and weather permitting, students may be allowed to go out onto the school yard and play. (30-MINUTE LUNCH)
- Students should use the restroom during lunch periods.
- At the end of the lunch period, the adult monitor(s) will display a signal and students will line up in the designated location for re-entry into the building.
- Food fights will result in students cleaning up the mess and disciplinary action.
- All meals are to be eaten in the lunchroom. Gum is not permitted in the school building and No food will leave the cafeteria. At the discretion of lunch monitors, recess may be revoked for failure to follow cafeteria expectations.

Study buddy

Each Compton-Drew student will select a “Study Buddy.” At Compton-Drew, a study buddy is someone with whom students have classes, are willing to communicate after school hours, and ask academic questions regarding homework and classwork. Students learn to collaborate with their study buddy as a resource for improving and/or maintaining academic success.

Hall passes

- **The teachers are responsible for the students between 7:10 a.m. and 2:10 p.m.** It is necessary to know where students are during these hours. A hall pass will be issued to any student permitted to leave the classroom.
- When students pass from one class to another, they are to **walk** in the hallways, keeping to the right - so that all students may arrive on time for their class and in an orderly fashion.
- **Students must have a hall pass issued by their classroom teacher or school administrator whenever they are in the hallway (other than designated passing periods or for class activities).** When students have the privilege of passing in the hallway with a hall pass, they are expected to be respectful of their learning and the learning of others.
- Students are to arrive on time and follow the expected decorum for hallway behavior – quiet and well-mannered with adults and peers.
- **No hall passes will be given during the first ten (10) minutes or the last ten (10) minutes of class, or if the teacher perceives the situation to be an emergency.**

Textbooks

Textbooks issued to students will be used for class and homework assignments during the school year. Students are responsible for returning books in good condition at the end of the school year. Students needing to replace a lost book may get book replacement from their teacher – this may result in a fine or replacement fee.

At the end of the year, students are responsible for returning the book that they were issued. If students fail to return that book, the book is considered lost and the parent

will be responsible for paying for the textbook. The parent will be informed of this by a letter indicating the title, number, and cost of the textbook. No student records will be released until all lost items are paid or payment arrangements made, and first payment received.

Field experiences

Students with acceptable behavior will participate in out-of-building field experiences. Students with unacceptable behavior will not be allowed to participate in field experiences. **All students are required to submit a signed Field Experience form (permission slip) and up-to-date Emergency Form to participate in field experiences. Phone calls, faxes, and handwritten notes will not be accepted as parent permission slips. Some field trips may be at-cost to the student and parents may choose whether child attends or not. No penalty will be used for choosing not to attend the field experience.**

Communication with staff and teachers

E-mail is the primary form of communication for parents and students who wish to communicate with teachers. Teacher e-mail addresses are available on the school web page, via the student/parent portal in the Student Information System and on course syllabi.

Phone calls may be made to the school during the school day. However, the main office will not interrupt instruction, unless it is an emergency. If a parent or student calls the school during the school day, teachers and administrative staff will return the call within twenty-four (24) business hours of receiving the message.

In case of an emergency, parents/guardians or their designees should contact the school by phone at (314) 652-9282 and speak to an office staff member to convey the emergency and get assistance.

Parent/Teacher Conferences

Parent-Teacher Conferences are encouraged to allow parents to discuss their child's academic progress and are scheduled twice per academic year. Parents are strongly encouraged to attend.

Retention and Promotion

- **Students may not earn two (2) grades of "F" in any one course at any time during the semester.** If a student earns two (2) or more grades of "F" in their courses, he/she may be required to attend summer school to ensure that have mastered the requisite skills in that content.
- **Failure to successfully attend and complete a recommended summer school program may result in required remediation in the following academic year until the student has achieved the requisite skills needed to be academically successful at the next grade level.**
- Students in 8th grade who are being promoted to high school will be notified of the need to complete summer school at the high school level if they earn two (2) grades of "F" in any one course. The high school which they are scheduled to attend will also receive notification of the summer school requirement.

- **Eighth graders who fail to achieve and maintain a Grade Point Average of 2.0 by the end of the 3rd quarter report card will be excluded from participating in 8th grade promotion or any related activity, but they will be promoted to the 9th grade.**

Community service and service learning

Community service and service learning provide students with opportunities to learn about the world in which they live and give back to it. It allows students to use their specific gifts and talents to give to others. Additionally, it builds self-esteem, develops self-confidence, supports self-efficacy, and teaches social skills. During the 2025-2026 school year, students will have opportunities to participate in school-wide service projects for the school, the Greater St. Louis Community, and the World during the school day and beyond. We hope parents will support the community service opportunities and find other ways for students to engage in community service whenever possible, independent of school.

The school encourages students to complete at least 20 hours of documented community service by May 2026. The service hours may be completed with the school or any organization that the parents/guardians determine appropriate. Students will receive a field experience form for school-initiated service projects for parents to sign. The school welcomes the participation of all parents who have completed the St. Louis Public Schools Volunteer Documents and have been cleared by the district to volunteer.

Athletics and activities

A physician's signed physical examination is required yearly to participate in supervised interscholastic athletics. Additionally, students will be **required to meet behavioral and academic standards as established by administration**. Minimally, students will not be permitted to participate, without an academic plan developed in consultation with the parent if they have two grades of D or F at the end of any 8-week cycle. They will be reinstated if they can bring at least ONE of the D's or F's up to a passing grade by the next 5-week cycle.

Additionally, parents **MUST** pick up students by 5:30 PM. The first occurrence of failure to pick up students in a timely manner results in a warning, a second occurrence will result in removal from after school activities and athletics.

Extra-curricular activities

We believe that engaging in extracurricular activities is fundamental to the total development of our students. Those activities include but are not limited to team sports, field trips, after school activities (skating, bowling) clubs/organizations etc. Participation in extracurricular activities requires:

- If a student has two or more grades of "D or F" in any class at the end of any 8-week grading cycle, they cannot participate in any school sport or extra-curricular activity until an academic plan developed in consultation with the parent is completed. If they have fewer than two "D or F" grades at the end of the next 5-week cycle they may continue to participate.

- Failure to successfully complete their academic plan will result in the students not being permitted to participate in afterschool extra-curricular activities for the following semester.

Computer policy

Computers (iPads) at Compton-Drew ILC are to be used for assigned research, word-processing, assignments and enhancing keyboarding skills. Unauthorized use and/or vandalism of computer (iPad) hardware or peripherals will result in loss of computer privileges and possible further action. Compton-Drew ILC students are expected to follow the rules, regulations, and policies of the St. Louis Public School District. **Authorization forms for use of the Internet signed by the parent must be submitted in the student information system before students will be allowed to remove the device from the school campus.**

Computer acceptable use policy

The Student Acceptable Use Policy and Regulations governs the use of all technology in the SLPS, including cyber bullying (Mo Rev Stat 160.775). Violations may result in loss of user privileges, suspension, expulsion and civil or criminal penalties. Students shall not have an expectation of privacy in anything they create, send, receive, or store on District technology. Possession and use of cell phones, electronic cameras and electronic communication devices are prohibited on school campus. According to The St. Louis Public School District's Code of Conduct, it is against the Code for a student to engage in unauthorized use of a cell phone or any other electronic device on any school grounds. Students engaging in the unauthorized use of cell phones, cameras and electronic devices are subject to confiscation and disciplinary action.

Students are prohibited from taking pictures or video of other students and staff. Doing so violates the privacy rights of other students and staff and is subject to discipline pursuant to district policies on acceptable use and the Family Education Right and Privacy Act (FERPA).

Cell phones

St. Louis Public Schools Policy

The student Acceptable use Policy and Regulations governs the use of all technology in the St. Louis Public Schools. Violations may result in loss of user privileges, suspension, expulsion and civil or criminal penalties. Students shall not have an expectation of privacy in anything they create, send, receive, or store on District technology. School staff must authorize use of cell phones, electronic cameras, and electronic communication devices. Unauthorized use of cell phones, cameras, and electronic devices may result in confiscation, or search and seizure of the item. Items confiscated will only be returned to parent(s) /guardians after meeting with school officials within a reasonable time. The district is not liable for the devices brought in violation of district policy and confiscated in accordance with the same.

Compton-Drew Cell Phone Policy

To ensure that we are maximizing instructional time and minimizing distractions from learning, **the use of cell phones is NOT allowed at Compton-Drew.** However, for safety reasons when traveling to and from campus, students who must bring a cell phone must agree to have it

collected each day when entering the building. **Cell phones will be returned to students by their 6th period teacher at the end of each day.**

Compton-Drew ILC Middle School Cell Phone Procedure

1. Compton-Drew is a Cell Phone free school.
2. **Cell phones brought to school by students should be left in the student's assigned 6th-period teacher's box during AM entry into the building before passing through the metal detectors** to have their bookbags, purses, and other personal items checked by school safety officers.
3. The student should turn cell phones off before being placed in the 6th-period teacher's box.
4. Any phone used during the instructional day that violates school or district policy should be collected by the teacher and given to the administrator or the administrator's designee.

School-issued electronic devices

Electronic devices (IPADS and/or Laptops) & accessories (charging cables and charging blocks, earbuds, etc...) issued to students will be used for class and homework assignments during the school year. Students are responsible for returning electronic devices in good condition at the end of the school year.

Students needing to replace a lost book may get book replacement information from their teacher. **At the end of the year, students are responsible for returning the electronic devices that they were issued. If students fail to return the electronic devices originally issued, the device(s) is considered lost and the parent will be responsible for paying for the device(s) if it/they cannot be found. The parent will be informed of this by a letter indicating the type, serial number, and cost of the device(s). No student records will be released until all lost items are paid or payment arrangements made, and first payment received**

Uniform Attire

All students must have shirts tucked in with belts before always entering the building and while on school premises. ALL students must wear bottoms pulled up over their waistline.

- Khaki or navy-blue pants/slacks. Pants should be loose-fitting and ankle-length.
- Solid navy blue or burgundy top (polo shirt, button-up shirt, or blouse). Shirts must have sleeves and a collar.
- Navy blue-, burgundy-, or khaki-colored sweaters or light jackets.

Uniform attire clarity

- NO Sagging pants
- NO Clothing with commercial logos and/or graphics
- ALL hats, scarves, durags, bonnets, purses, coats, hoodies, etc., are to remain in the locker during the school day, or they will be confiscated, and a parent must come to the school to pick them up. At the discretion of the school social worker or counselor, students may be issued an exception. In these cases, the item must be either burgundy or navy blue.
- NO Sandals, flip-flops, Crocs, or Croc-like shoes.

- NO T-shirts or shirts with logos other than those that are school-approved or with the Compton-Drew crest.
- NO White, light blue, or any other color than Navy or Burgundy shirts.
- NO black or denim pants.
- NO hoods may be worn.

Student ID

Upon entering the building and throughout the school day, students must wear their student ID on a lanyard and it must be clearly visible at all times.

Discipline

Discipline will be administered, based upon the type of classification, as shown in the SLPS Student Code of Conduct and in alignment with the school PBIS Plan.

Fight-Free School

All instances of physical contact between students, which is aggressive in nature, will result in a minimum of a 3-day suspension up to expulsion. Students involved in more than four (4) fights in any 9-month period will be referred for a district hearing to consider a change of placement to another school. In addition, any fight may result in a referral for a change-of-placement to another school. There is zero-tolerance for fighting at Compton-Drew. A fight is defined as anytime two or more students strike one another, whether they are responding in self-defense or not. Exceptions to the suspension may only be considered by the School Principal or district-level officials.

Visitors

1. Any person entering the building **must** report to the security officer(s) for clearance. Upon clearance, visitors will be issued a visitors pass to be worn in a manner that is visible while on school property. If a visitor reports to a classroom without a pass, the visitor will be referred to the office, the school may be placed in a lock-down status, and/or the police department may be notified.
2. Visitors must identify which class or classes they will visit.
3. A designated person will escort all visitors to their designated area
4. Visitors coming to campus to speak with staff must do so by invitation or by appointment.
5. Visitors, who are on school property without proper authorization, including students from other campuses or students suspended from that campus are trespassing and are subject to removal and/or prosecution.

Volunteers

If you are over 18 years old and have never volunteered with Saint Louis Public Schools, please contact the school for written instructions on how to apply to be a volunteer. Only district approved volunteers are permitted to work with or be near children.

Parental involvement

The Compton-Drew ILC Middle School PTO Executive Board is a community of parents, and teachers, and community members dedicated to the academic, social, and emotional growth of our students. We invite and encourage all parents to serve on the Executive Board, attend monthly PTO meetings, and support the activities sponsored by the organization. For the latest information about Compton-Drew ILC Parent Teacher Organization please visit our website through www.slps.org, in the select a school box, look under middle schools and select Compton-Drew.

Bullying

“Bullying” means intimidation, unwanted aggressive behavior, or harassment that is repetitive or is likely to be repeated and causes a reasonable student to fear for his or her physical safety or property. “Cyberbullying” means bullying through the transmission of a communication including, but not limited to, a message, text, sound, or image by means of an electronic device including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager.

- a. Substantially interferes with the educational performance, opportunities, or benefits of any student without exception;
 - b. Substantially disrupts the orderly operation of the school;
 - c. Occurs on school property, at a school activity or event, or on a school bus.
- Bullying is more than just teasing.
 - Anyone can be a bully.
 - Anyone can be a victim.
 - Bullying is not a modern problem.
 - Bullying affects everyone.
 - Bullying is a severe problem.
 - Schools, families, and the community can work together to find solutions.
 - A comprehensive plan will produce the best results.
 - Children at risk can be helped.
 - School, families, and the community are responsible for protecting children.

- Bullying happens not just in the United States but also all over the world; bullying in schools is universal.

Types of Bullying

- Physical – pushing, shoving, hitting, kicking, tripping, pinching, etc.
- Verbal – teasing or name-calling, making insulting or embarrassing comments, threats, etc.
- Social – spreading rumors, lies, or gossip; intimidation, coercion, exclusion.
- Intentionally damaging one's social status.
- Cyberbullying – using technology to intimidate, harass, or embarrass another student.
- Direct – when the bullying is immediate such as physical and verbal bullying. It is easier to identify.
- Indirect – when the bullying is not immediate and is harder to identify. This includes verbal, social, and cyberbullying

Why Students Bully

Some of the most common reason students bully is because he/she:

- Likes to have power or control over another student.
- Wants to protect friends or get revenge.
- Wants to relieve boredom and entertain themselves.
- Is good at hiding the behavior or doing them where adults can't notice.
- Is excited about conflict between others.
- Blames others for his/her problems and conduct.
- Likes to be the center of attention by impressing others.
- Seeks to dominate or manipulate others. Does not respect others.
- Gets satisfaction or pleasure from other student's fear, discomfort, or pain.
- Feels little or no empathy for others.
- Displays intolerance and prejudice toward others.

- Many bullies have been bullied themselves or come from a family where there is violence or abuse.

Signs that a Student may be Bullied

- Decreased interest in schoolwork or quality of work.
- Erratic school attendance, higher absenteeism.
- Goes to recess late and returns early. Prefers company of adults during lunch, free times.
- Drops school activities once enjoyed.
- Difficulty concentrating in class or sudden changes in mood or behavior.
- Seems isolated, withdrawn, anxious, fearful, self-blaming.
- Uses “victim” body language – hunched shoulders, head down, avoids eye contact.
- Poor or few social skills; no friends or few friends.
- Lacks sense of humor or uses inappropriate humor.
- Suddenly starts bullying other students.
- Low or no self-confidence or self-esteem. Higher rates of depression.
- Frequent illness or unexplained scratches, bruises, or damage to clothes or belongings.
- Appears ashamed of trait that separates him or her from other students.
- Talks about running away, committing suicide, or other alarming behaviors.

Students: What to do if You are Bullied

Do:

- Walk away as quickly as possible.
- Tell an adult you trust so he/she can help make the bullying stop. Report who bullied you, what happened and where and when it happened. Reporting is not snitching – it will keep you and others safe.
- Buddy up with a friend or acquaintance. Bullies often go after students who are by themselves.
- Avoid the bully by thinking when you encounter him/her and stay away from those places. If it is a place where you must go, take a friend with you.

- Stand up for yourself if you are not in danger. Stand straight, look the bully in the eye, and say in a confident voice, “Leave me alone.”

Don't:

- Don't fight back as it will make the bully madder and you might get hurt.
- Don't ignore the bullying situation and hope it will stop.
- Don't keep it to yourself. Be sure to tell an adult.

Parents: What to do if your child is a bully

- If contacted by the school, stay calm and try not to be defensive or angry
- Take it seriously and don't make excuses.
- Decide consequences for bullying, make sure your child knows the consequences and enforce them fairly and consistently.
- Teach your child appropriate ways to deal with anger and frustration.
- Tell your child clearly and firmly that bullying is not acceptable.
- Reward your child for positive behavior.
- Help your child understand the impact of bullying on others.
- Work out a way for your child to make amends for the bullying.
- Seek help or counseling if the bullying continues.

Parents: What to do if your child is being bullied

Do:

- Make sure your child knows being bullied is not his/her fault.
- Let your child know that he/she does not have to face being bullied alone.
- Talk to the school/principal/teacher about ways to keep your child safe from bullying.
- Talk to your child about appropriate ways to respond to bullies.
- Do tell your child not to react, but to walk away and get help if pursued.
- Teach your child to be assertive but not aggressive.

- Tell your child to report bullying as soon as it happens to a trusted adult.
- Look at your child's behavior and style of interaction and consider how you might help him/her to handle these types of situations in the future.
- Contact the school for assistance.
- Seek counseling for your child, if appropriate

Don't:

- Don't tell the children to solve a bullying problem on their own. Because of the differences in power, the child who has been bullied may suffer more. Bullying problems need adult help
- Don't tell the bullied child to fight the bully. This won't solve anything, someone might get hurt, and fighting is against school policy.
- Don't try to mediate a bullying situation. Bringing together bullies with bullied children to "work out problems" is never a promising idea. The child being bullied hasn't done anything wrong, so mediation sends the wrong message.
- Don't immediately blame either the victim or the bully. Instead, gather as much information as possible to figure out what is going on, and contact the school for assistance.

Bullying (anti-bullying) Policy

Purpose

The purposes of this policy are to set forth the district's prohibition of bullying, harassment, or intimidation of students in the school environment, any reprisal or retaliation against individuals who report acts of bullying, harassment, or intimidation or victims, witnesses, bystanders of same; and to direct the district to establish reporting and investigation procedures and disciplinary consequences for violations of this policy.

Definitions

- A. "Bullying" means intimidation, unwanted aggressive behavior, or harassment that is repetitive or is likely to be repeated and causes a reasonable student to fear for his or her physical safety or property. "Cyberbullying" means bullying through the transmission of a communication including, but not limited to, a message, text, sound, or image by means of an electronic device including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager.
 1. Substantially interferes with the educational performance, opportunities, or benefits of any student without exception;

2. Substantially disrupts the orderly operation of the school;
3. Occurs on school property, at a school activity or event, or on a school bus.

B. Cyberbullying is prohibited when originating on a school's campus or at a district activity if the electronic communication was made using the school's technological resources, if there is a sufficient nexus to the educational environment, or if the electronic communication was made on the school's campus or at a district activity using the student's own personal technological resources.

Policy Standards

A. Prohibition

1. The district prohibits bullying, harassment, or intimidation of any student on school property or at school-sponsored functions or using electronic communication at a public school.
2. The district prohibits reprisal or retaliation against individuals who report acts of bullying, harassment, or intimidation or who are victims, witnesses, bystanders, or others with reliable information about an act of bullying, harassment, or intimidation.

B. Consequences

1. Consequences and remedial actions shall be imposed upon people who violate this policy by engaging in bullying, harassment, or intimidation; who have engaged in reprisal or retaliation; or who have been found to have made false allegations that this policy has been violated.
2. The consequences and remedial actions, developed by the Superintendent, shall be consistently and fairly applied after an appropriate investigation has revealed that a violation of this policy has occurred.

Saint Louis Public Schools employees who reports an act of bullying, harassment, or intimidation under this policy is not civilly liable for any act or omission in reporting or failing to report an act of bullying, harassment, or intimidation.

Reporting

1. The district shall establish procedures for reporting acts of bullying, harassment, or intimidation (see Bullying Reporting and Investigation Regulation).
2. Employees are required to report any instance of bullying of which the employee has first-hand knowledge within 2 days of witnessing the incident.
3. The Principal or his/her designee at each school shall receive reports of incidents of bullying. To report an instance of bullying, the Principal or his/her designee are required to submit a completed Bullying Report Form in either physical copy or electrically (see Bullying Report Form).

Investigation

The district shall establish procedures for prompt investigation of alleged acts of bullying, harassment, or intimidation (see Bullying Reporting and Investigation Regulation).

Publication of Policy

The policy will be made available on the district's website and in the Student Code of Conduct. Distribution of the policy to all teachers and staff will occur during annual teacher and staff training.

Student Discussion and Employee Training

1. The district shall publicize this policy in the Code of Conduct and in student and staff handbooks.
2. The district will provide information regarding bullying and appropriate training to all staff who have significant contact with students at the annual teacher and staff in-service.
3. The administration of the district shall instruct its school counselors, social workers, mental health professionals and school psychologists to educate students who are victims of bullying on techniques for students to overcome bullying's negative effects.
4. The administration of the district shall implement programs and other initiatives to address bullying, to respond to such conduct in a manner that does not stigmatize the victim and makes resources or referrals available to victims of bullying.

Other

The district will periodically review its anti-bullying policy and revise as needed.