
**CIXI
TRANSITIONAL SCHOOL DISTRICT OF THE
SPECIAL ADMINISTRATIVE BOARD**

OFFICIAL REPORT

**REGULAR BOARD MEETING
ST. LOUIS, MO
OCTOBER 24, 2013**

M I N U T E S

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted above in Room 108 of the Administrative Building, 801 N. 11th Street, St. Louis, MO 63101.

CALL TO ORDER AND ROLL CALL

Mr. Sullivan called the meeting to order at 6:15PM on the following roll call.

AYE: Ms. Adams, Mr. Sullivan

PRESENT: Mr. Gaines
(NOT IN THE ROOM)

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Sullivan called for a motion and a second to approve the October 9, 2013 open minutes. On a motion by Ms. Adams, and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve the October 9, 2013 open minutes.

AYE: Ms. Adams, Mr. Sullivan

PRESENT: Mr. Gaines
(NOT IN THE ROOM – NO VOTE CAST)

STUDENT/STAFF RECOGNITION(S)

Two (2) students were honored this meeting. First, Jasalyn Gillespie a senior at Gateway STEM High School received the Air Force JROTC Silver valor award for saving the life of a fellow student who was choking in the lunchroom. Because of her heroism, Jasalyn was accepted as a member of the Air Force Junior ROTC Group MO-851, Squadron B, and Flight C.

The second honoree, Emmanuel Haynes, a senior at Carnahan High School of the Future was a participant in the Champions of Change program. The program was created as an opportunity for the White House to feature individuals, businesses and organizations who accomplished extraordinary things to empower and inspire members of their communities. Emmanuel also participated in the Mers Goodwill St. Louis Youth Jobs Program as a funeral director at the Ronald C. Jones Funeral Chapel.

PUBLIC COMMENTS

Page Lucks, President International Union of Painters and Allied Trades, District Council #2, read a prepared two page statement regarding Consent Agenda item, 10-24-13-02. A copy of Mr. Lucks' statement is on file in the Board Office. The SAB moved item 10-24-13-02 from the October 24, 2013 Consent Agenda to the November 14, 2013 Consent Agenda to allow District administration to follow-up on Mr. Lucks' claims.

President Mary Armstrong shared concerns regarding the employment status of four past employees who were assigned to the Academy of Math and Science. She stated last school year these four employees were presented for non-retention by the Principal but did not receive the assistance relative to their assessed deficiencies in which they were entitled. President Armstrong stated collaborations were held with the District administrators and by way of labor management, but to no avail. In conclusion she asked the Board to revisit this matter.

SUPERINTENDENT'S REPORT

Announcements

- On Saturday, October 26th as part of the Wellness program, a registered pharmacist from a Walgreens Pharmacy will administer flu shots for District employees and their covered dependents here at the administrative building in room 108.

Information Items

Note: The Facilities Update Report is scheduled to be presented at a future meeting.

- Mr. Leon Fisher, Chief Financial Officer and Treasurer gave a report on the 2013/2014 1st Quarter Financials. Priority spending included the Early Retirement Incentive Program, the opening of the Bio-medical High School, and the reduce cost of procured goods and services and/or energy cost. The District is on target concerning the Year-End Projection with a budget of \$286M and quarter one projection at same. Expenditures listed at \$286M with quarter one projections also at same. There were deficits present. The valuation is \$200M less than the previous year. Because of the 1% mandate that was reenacted by the Department of Elementary and Secondary Education, the District will receive around \$500,000 out of the basic formula fund for professional development. Transportation cost continues to increase significantly.
- Dr. Adams gave a progress report in response to the State Auditor's report.
 - Student Promotion and Retention: The District has conducted reading assessments for grades 1-8 to determine reading levels. Individual Academic Plans are being developed for those students who are reading at least one level below grade level. The district provided professional development for principals on this process October 24, 2013.

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- MAP Testing: The District sent a survey to SLARA (St. Louis Assessment Resource Association) and has received responses from 47 individuals (from 30 districts). Most districts review test results and drill down after results are received. No districts reported a method for conducting investigations. The District will put a proactive process in place to identify and review unusual testing occurrences similar to the process mentioned by other districts.
 - Audit Functions: An analysis and RFP process has been conducted for the District's Finance, HR and Payroll system and a recommendation is being brought forward to the SAB for approval at the November 14 meeting.

The Internal Auditor position has been posted on the District website and applications are being received.

Members entertained questions and comments at the close of each report. These reports can be viewed in their entirety on the District's website.

BUSINESS ITEM(S):

CONSENT AGENDA

Mr. Gaines moved and Ms. Adams seconded, on the following roll call vote, to remove item 10-24-13-02 from the October 24th Consent Agenda to the November 14, 2013 Consent Agenda until a follow-up is completed regarding Mr. Lucks' comments.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

10-24-13-02 To approve the amendment of Board Resolution Number 10-28-10-10, a contract with Kwame Building Group, to increase the cost by \$261,000 and to extend the ending date to January 31, 2014. This increase will provide continued construction management services for Prop S projects. If approved, the total cost of the contract will now be \$6,411,000.

At the request of Superintendent Adams, item 10-24-13-09 was removed from the October 24, 2013 Consent Agenda to the November 14, 2013 Consent Agenda.

10-24-13-09 To approve a reimbursement to the Department of Elementary and Secondary Education/State of Missouri in an amount not to exceed \$145,000 for excess funds received for the Patrick Henry Downtown Academy Elementary School relative to attendance recording and reporting discrepancies for the school years 2008, 2009 and 2010.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 10-24-13-01 and 10-24-13-03 through 10-24-13-08. On a motion by Mr. Gaines, and seconded by Ms. Adams on the following roll call vote, the Board voted to approve Resolution Numbers 10-24-13-01 and 10-24-13-03 through 10-24-13-08.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

- 10-24-13-01** To approve the amendment of Board Resolution Number 04-25-13-19, a contract with Virtual School Services to increase the cost by \$50,000. This request is in response to the number of students using the Virtual School Services and the number of vendors being used by those students. If this request is approved, the total cost for this contract will now be \$150,000.
- 10-24-13-03** To approve the renewal of the Microsoft Services Premier Agreement to provide problem resolution support that covers technology systems and training and workshops for the period January 1, 2014 through June 30, 2014 at a cost not to exceed \$47,000.
- 10-24-13-04** To approve the contracts with Office Essentials, Office Max, School Specialty and Universal Business Supply for District-wide school supplies effective October 25, 2013 through June 30, 2014 at a cost not to exceed \$1,200,000.
- 10-24-13-05** To approve a Memorandum of Understanding with Safe Connections to provide relationship violence prevention education programming to Busch, Carr Lane, Compton Drew, Multiple Pathways, Beaumont, Cleveland and Gateway STEM for the period October 25, 2013 through June 30, 2014.
- 10-24-13-06** To approve a Memorandum of Understanding with the "Let Me Run" organization to provide a running program at Kennard Elementary for 4th and 5th grade boys for the period October 25, 2013 through June 30, 2014.
- 10-24-13-07** To approve a Memorandum of Understanding with Fro Yo Frozen Yogurt Stores to provide financial support through an in-store promotional event for the period October 25, 2013 through June 30, 2014.
- 10-24-13-08** To approve the purchase of various art supplies and repair services from various vendors (listed in the background information) in a total combined amount not to exceed \$140,603.

BOARD MEMBER UPDATE(S)

There were no updates.

ADJOURNMENT

There being no further business before the Board in open session, on a motion by Mr. Gaines, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to adjourn at 7:19PM.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan