

---

**CIXI  
TRANSITIONAL SCHOOL DISTRICT OF THE  
SPECIAL ADMINISTRATIVE BOARD**

---

**OFFICIAL REPORT**

---

**REGULAR BOARD MEETING  
ST. LOUIS, MO  
NOVEMBER 14, 2013**

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted above in Room 108 of the Administrative Building, 801 N. 11<sup>th</sup> Street, St. Louis, MO 63101.

**CALL TO ORDER AND ROLL CALL**

Mr. Sullivan called the meeting to order at 6:15PM on the following roll call.

**AYE:** Ms. Adams, Mr. Gaines, Mr. Sullivan

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mr. Sullivan called for a motion and a second to approve the October 24, 2013 open minutes. On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve the October 24, 2013 open minutes.

**AYE:** Ms. Adams, Mr. Gaines, Mr. Sullivan

**STUDENT/STAFF RECOGNITION(S)**

Ten (10) students were recognized for the winning honors in the 4<sup>th</sup> Annual Safety Art Contest. This year's them was *Be a Buddy, Not a Bully*. The winners were Heather Jones, Moriah Morgan, Destiny Shelton, Charles Ragsdale, Ilyra Lawrence, Cordell Turner, Erion Downer, Meredith Schoenke, Jason Vongnarigi and Alex Williford.

**PUBLIC COMMENTS**

Parent Maryanne Dersch and The Reverend Teresa Danieley shared comments in support of keeping Mann Elementary School open. Mr. Sullivan and Mr. Gaines shared remarks relative to Ms. Dersch comments.

Page Lucks, Representative of the International Union of Painters and Allied Trades, District Council #2, read a prepared follow-up statement per a meeting with him, District staff and executive members of the Kwame Building Group (Kwame). The meeting resulted from Mr. Lucks comments expressed at the

---

---

October 24<sup>th</sup> SAB meeting concerning Resolution Number 10-24-13-02, a contract amendment with Kwame and “other matters” relating to Kwame. It should be noted the “other matters” were not part of Resolution Number 10-24-13-02. Mr. Lucks asked the Board to remove Resolution Number 11-14-13-18 from the Consent Agenda for continued follow-up. A copy of Mr. Lucks’ statement is on file in the Board Office as is Mr. Luck’s October 24, 2013 statement. Both statements will remain on file as a part of the respective minutes.

Mr. Joshua Randall, President of the Kwame Building Group provided a rebuttal to Mr. Lucks’ (Representative of the International Union of Painters and Allied Trades, District Council #2) comments made at the October 24, 2013 meeting.

Mr. Lewis Reed, President of the Board of Alderman offered comments concerning the potential closing of Mann and Shenandoah Elementary Schools. First, he acknowledged and thanked the Board for their service to the City of St. Louis. He stated in his former career he spent a lot of time researching and working with data. One area of research was education and how one would recreate sustainable school culture once it had been disturbed. “School culture” is the foundation that makes a school - it determines moral, integrity, relationships with our parents, how a school performs and the outcome of a school. In other words, school culture can break a foundation and once it’s broken it’s very difficult to duplicate.

He continued. Parental involvement is a constant subject. Both Mann and Shenandoah schools sit right in the middle of neighborhoods where parent involvement is overwhelming. The schools themselves have built such a repertoire of teachers, management and staff where children are learning and being developed. School culture has taken root. So I present that both Mann and Shenandoah Elementary Schools should remain as is and ask the Board to give thorough consideration regarding the future of these two schools.

## **SUPERINTENDENT’S REPORT**

### **Announcements**

- 1) The District has concluded its Annual Giving Campaign with employee contributions totaling \$35,747. The benefactors of this contribution are the United Way, St. Louis Public Schools Foundation, the United Negro College Fund and the Arts and Education Council.
  
- 2) The Thanksgiving Holiday break begins Wednesday, November 27<sup>th</sup> for District schools that includes 10, 10 ½ and 11 month employees. Twelve month employee will report to work Wednesday, November 27<sup>th</sup>. District offices will be closed Thursday, November 28<sup>th</sup> and Friday, November 29<sup>th</sup>. On Monday, December 2<sup>nd</sup> the total District will be back in full operation.

---

## Information Items

- Ms. Paula Knight, Associate Superintendent for Early Childhood Education and Early Childhood Special Education gave this report. The Early Childhood Program met its targeted enrollment of 2300 students. As of 11/12/13, the program had a waiting list of 552 interested parents - 294 for P3 and 258 for P4. While this is good news, there is a challenge to hold attendance numbers. But the District maintains a proactive position with the institution of a Withdraw Policy. It's well documented that grades 9-12 have attendance issues with KG being the 5<sup>th</sup>. Pre-school is the formation to preempt these types of triggers that affects academic outcomes for both students and school districts.

Enrollment trends have increased. In 2011/2012, the enrollment for P3 was 592 with an attendance average of 94.07; P4's enrollment for the same year was 1,273 and attendance at 94.94. During the 2012/2013 school year numbers reflected P3's enrollment at 588 with attendance at 93.93 and P4's enrollment was 1,429 with attendance at 93.91.

The Parent Infant Interaction Program (PIPP) has proven to be valuable for our teen parents so not to be present them with burdensome issues in securing day care services, therefore allowing them to continue their education. The PIIP program is at Roosevelt, Sumner and Vashon High Schools.

The Parents As Teachers program has also made some program strides with the hiring of additional staff.

- Dr. James Henderson, Chief Human Resource Officer provided a status report on the St. Louis Plan (The Plan). The Plan is currently filled to capacity (150); 6 beginner teacher are in waiting; 4 tenured teachers have been issued a notice of inefficiencies; 8 teachers have resigned since the start of the school year and 9 consultant teachers are in waiting. During 2012/2013, teachers participating in the Plan outperformed first and second year teachers in language arts and math. Additionally, they had equal or better academic growth. The St. Louis Plan is a collaboration between the District and Local 420 to retain quality teachers through Peer Assistance and Review Process.
- Ms. Deanna Anderson, Executive Director of Transportation gave this report. As of this report 20,445 eligible students are being transported to District schools. Fifty seven percent are magnet school students and 43% are neighborhood students. Totals and percentages for last school year were 21,649 eligible students with 55% of that count being magnet students and 45% were neighborhood students.

On-time performance for school busses for the first class day was 71%. Currently, on-time performance for the morning is 95% and in the evening is 96%. The number of phone calls concerning bus transportation is 16,517.

---

The Students in Transition cost is expected to be exorbitant from school year to school year. What this means is the District must bear the financial impact to secure transportation services for those families who are homeless. The cost for City students who attend outside districts is up 111%.

- Mrs. Althea Albert Santiago, Director of the Food and Nutrition Services Program provided this report. All kitchens and cafeterias have been upgraded and are now serving freshly prepared meals. Menus have been enhanced offering garden-fresh options daily. Salad bars are in all District schools. Southwest Food Services brought a professional team hiring 330 persons and offered training and staff development that resulted in higher levels of service and food quality preparation.

The completion of Free and Reduced meal applications has increased over a four year period. Since November 4<sup>th</sup>, 99% of all meal applications have been processed. This is attributed to schools receiving meal applications earlier than in the past years, the creation of *Direct Certification* for sibling matches, increased usage of the online application and the automatic call out system to parents.

Members entertained questions and comments at the close of each report. These reports can be viewed in their entirety on the District's website.

**BUSINESS ITEM(S):** CONSENT AGENDA

At the request of Superintendent Adams, item 11-14-13-05 was removed from the Consent Agenda.

**11-14-13-05** To approve a contract with Tyler for the license fees and services to implement the Tyler MUNIS system for the period November 15, 2013 through November 1, 2015 at a cost not to exceed \$1,300,000. The project cost includes a 30% contingency of \$172,000 on services only.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 11-14-13-01 through 11-14-13-19 with the exception of 11-14-13-05 that was removed at the Superintendent's request.

Mr. Gaines moved for the removal of item 11-14-13-18 from the motion and to take this item up separately.

Mr. Sullivan then called for a motion and a second to approve Resolution Numbers 11-14-13-01 through 11-14-13-19 with the exceptions of 11-14-13-05 that was removed for the Consent Agenda and 11-14-13-18 which will be taken up separately for discussion.

---

On a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 11-14-13-01 through 11-14-13-19 with the exceptions of 11-14-13-05 that was removed for the Consent Agenda and 11-14-13-18 which will be taken up separately for discussion.

**AYE:** Ms. Adams, Mr. Gaines, Mr. Sullivan

- 11-14-13-01** To ratify the payment of membership fees to Advance Education [North Central Accreditation] for the secondary schools for the period July 1, 2013 through June 30, 2014 in the amount of \$9,425.
- 11-14-13-02** To approve the amendment of Board Resolution 06-06-13-25, a contract with Renaissance Learning, to increase the cost by \$33,334.15. This increase is to expand the formative test assessments to include grades 5th through 8th. If approved, the total amount for this contract will now be \$233,334.15.
- 11-14-13-03** To approve the amendment of Board Resolution Number 06-27-13-21, a contract with World Wide Technology to increase the cost by \$1,620. This request is for CISCO, SMARTNet to cover the wireless lan (WLAN) controllers in preparation of the deployment of dense wireless coverage in all schools. If this request is approved, the total cost for this contract will now be \$11,441.
- 11-14-13-04** To approve the amendment of Board Resolution Number 09-05-13-04, a purchase from Office Max to increase the cost by \$12,500. This request is to provide additional gift cards for the Teachers Matter Initiative. If this request is approved, the total cost for this purchase will now be \$25,000.
- 11-14-13-06** To approve a sole source contract with the University of Missouri Columbia AR to provide the School Age Program Quality Assessment tool for evaluation for the 21st Century school sites, Gateway STEM, Gateway Elementary, Soldan High and Washington Montessori for the period November 30, 2013 through March 30, 2014 at a cost not to exceed \$6,000.
- 11-14-13-07** To approve a sole source contract renewal with the Missouri SAM Innovation Program to develop time management skills and to build instructional leadership behaviors that will increase student achievement for the period November 15, 2013 through June 30, 2014 at a cost not to exceed \$45,000.
- 11-14-13-08** To approve a Memorandum of Understanding with the Special School Districts to maximize the use of available local resources in providing special education and related special education

---

services to young children and families for the period November 15, 2013 through June 30, 2014.

- 11-14-13-09** To approve the renewal of a Memorandum of Understanding with Homeworks! The Teach Home Visit Program to provide academic support for those students who attend Mallinckrodt, Dewey, Woerner, Clay, Humboldt, Wilkinson, Stix and Buder for the period November 15, 2013 through June 30, 2014. A cost associated with this program is the extra service pay to participating teachers that will not exceed \$66,000.
- 11-14-13-10** To approve a Memorandum of Understanding with Cliff Becton Professional Services who will provide basic haircuts to the Clay Elementary Community Education Full Service School students and community residents for the period November 15, 2013 through June 30, 2014. The cost of the haircuts will be paid by the students and community residents at \$1.00 per haircut.
- 11-14-13-11** To approve a Memorandum of Understanding with the Center of Creative Arts to provide multidisciplinary arts learning arts, integrated residencies including off-site performance and gallery experiences for Jefferson Elementary School's students for the period November 15, 2013 through June 30, 2014.
- 11-14-13-12** To approve the renewal of a Memorandum of Understanding with StoryCorps U to conduct the StoryCorps U College Readiness curriculum at Gateway STEM Academy for the period November 15, 2013 through June 30, 2014.
- 11-14-13-13** To approve a Grant Administration Agreement with Metro St. Louis who will serve as the fiscal agent for the Innovation High School initiative for the period November 15, 2013 through November 15, 2016 at no cost to the District.
- 11-14-13-14** To approve and adopt the Withdrawal Policy and Procedures for the Early Childhood Education Pre-K Program
- 11-14-13-15** To approve the funding for the Reading is Fundamental (RIF) program in the amount of \$15,000 for the 2013-2014 school year beginning November 15, 2013.
- 11-14-13-16** To approve the September 2013 Monthly Transaction Report
- 11-14-13-17** To approve the purchase of library materials from various vendors by individual school buildings to meet their respective needs at a total collective cost not to exceed \$342,893.15.
- 11-14-13-19** To approve a reimbursement to the Department of Elementary and Secondary Education/State of Missouri in an amount not to exceed \$145,000 for excess funds received for the Patrick Henry

---

Downtown Academy Elementary School relative to attendance recording and reporting discrepancies for the school years 2008, 2009 and 2010.

After some discussion, item 11-14-13-18 was again removed from the Consent Agenda for further review. The item will be taken up at the December 19, 2013 meeting.

**11-14-13-18** To approve the amendment of Board Resolution Number 10-28-10-10, a contract with Kwame Building Group, to increase the cost by \$261,000 and to extend the ending date to January 31, 2014. This increase will provide continued construction management services for Prop S projects. If approved, the total cost of the contract will now be \$6,411,000.

**BOARD MEMBER UPDATE(S)**

There were no updates.

**ADJOURNMENT**

There being no further business before the Board in open session, on a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 7:45PM.

**AYE:** Ms. Adams, Mr. Gaines, Mr. Sullivan