

**CIX
TRANSITIONAL SCHOOL DISTRICT OF
THE CITY OF ST. LOUIS
SPECIAL ADMINISTRATIVE BOARD**

OFFICIAL REPORT

**REGULAR BOARD MEETING
ST. LOUIS, MO
NOVEMBER 15, 2012**

M I N U T E S

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted in Room 108 of the Administrative Building, 801 N. 11th Street, St. Louis, MO 63101. The meeting was called to order at 6:08PM by Mr. Sullivan on the following roll call.

ROLL CALL

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

APPROVAL OF MINUTES

On a motion by Ms. Adams and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve the October 18, 2012 minutes for the TIF meeting and the October 18, 2012 regular meeting.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

STUDENT/STAFF RECOGNITION(S)

Nine (9) students were honored in the 3rd Annual Safety and Art Essay Contest. The theme this year was entitled "*Be a Superhero – Stop Bulling*". The top three pieces of artwork in each school category were Cleveland NJROTC student Katelyn Schalk, Juan Hernandez from Dewey International Studies and the youngest recipient since the inception of the contest was second grader Moriah Morgan who attends Kennard CJA. The other top contestants were Shaw VPA student Mya Williams, Yeatman/Liddell students Latasha Williams, Jeremiah Curry and Henry Lacy, Metro High student Jason Vongnaraj and lastly, Central VPA student Torin Triplett. All students received a \$50 gift card that was sponsored by the St. Louis Public Schools Foundation.

PUBLIC COMMENTS

There were no public comments.

SUPERINTENDENT'S REPORT

ANNOUNCEMENTS

- ♦ On Saturday, November 10th the St. Louis Public Schools Family and Literacy and Math Celebration was held at Carnahan, Gateway Math and Science,

Mullanphy and Nance Schools from 8:30AM until noon. The event was designed to assist parents with creative ways to help their child(ren) understand literacy and math skills. Students also received help in preparing for MAP testing. The sessions were taught by volunteers ranging from staff, retirees, SLPS teachers of the year and community organizations such as the Missouri Botanical Garden, COCA, the Magic House and the St. Louis Science Center.

- ♦ The State of Board of Education will hold its November 26th and 27th Board Meeting in St. Louis. The State Board will visit two District schools yet to be determined. Updated information will be provided as it becomes available.
- ♦ The District will be closed Thursday, November 22nd and Friday, November 23rd in observance of the Thanksgiving Holidays. The last class day for students and teachers is Tuesday, November 21st; twelve month employees will report to work as usual.

INFORMATION ITEMS

- ♦ Mr. Louis Kruger, Director of Recruitment and Enrollment provided an updated report on Magnet School Enrollment for 2013-2014. As of October 15, 2012, Mr. Kruger reported enrollment figures for elementary (98.5%), middle (97.4%) and high (74.2%) schools. Available seats are limited in elementary and middle, but high schools have some flexibility. He noted with the installment of the new online application and three pool system, the magnet school process is more efficient, allows parents the flexibility to make application at their convenience and follow the progress of their application. With the three pool system, the lottery process identifies which schools have openings and/or waiting lists permitting acceptance notices to be mailed out quicker. Currently, the Recruitment and Enrollment office is working on applications for the second semester.
- ♦ Mrs. Althea Albert-Santiago gave an updated report on the Food Services Program. The program has made steady improvements in collecting and processing free and reduced meal applications by means of collaborative efforts with the associate superintendents, principals and school staff. An online application process was installed for parents' easy access to complete the application, along with establishing a *sibling match* system for direct certification. In the event applications are not received by a due date, an automatic call out system was implemented as a "kindly reminder" to parents. The Food Services Program was rated an *A* by the Physicians Committee for Responsible Medicine for developing a healthy and nutritious menu for District's schools.
- ♦ Mr. Tim Murrell, Executive Director provided an updated report on the Career and Technical Education Program (CTEP). Career and Technical Education offers a total of 61 programs for high schools. Thirteen schools participate in the CTEP servicing 4,034 students. This year presented an increase of 14% over the 2011-2012 school year. Final MSIP 4 Data revealed 78% of enrolled students completed the program and were placed. Advanced and Career Education Courses netted a score of 60.4%.
- ♦ Mr. Blake Youde, Deputy Superintendent of Institutional Advancement gave an updated report on the Memorandum of Understanding (MOUs) Process. The MOU was instituted by the Board in 2009 in response to a report conducted by the Regional Business Council and the Greater St. Louis Community Foundation during the 2007/2008 school year. The report noted there were 700 community

organizations that were directly or indirectly providing services to the District's schools. The Board developed the MOU as a formal tool along with an approval and review renewal process to be used when entering into partnerships and to have an awareness of the groups/organizations that are servicing our students. For the 2009-10 school year the District entered into 16 MOUs, 32 for the 2010-11 year, 64 for 2011-12 year and the 2012-13 school year to date - 49. The Board and administration will continue to update the review of community organization working in the District.

For additional information on these reports, they may be viewed via the District's website.

BUSINESS ITEM(S): CONSENT AGENDA

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 11-15-12-01 through 11-15-12-30. On a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 11-15-12-01 through 11-15-12-30.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

- 11-15-12-01** To approve the amendment of Board Resolution Number 05-03-12-19, a contract with ARAMARK Management Services Limited Partnership in the amount of \$38,180.50, pending funding availability, to cover the facilities management. If this request is approved the total amount of this contract will now be \$5,417,510.50.
- 11-15-12-02** To approve the amendment of Board Resolution Number 06-26-12-27, a contract renewal with Engineered Fire Protection, Inc. in the amount of \$1,500, pending funding availability, to cover the fire sprinkler inspections. If this request is approved the total amount of this contract renewal will now be \$67,600.
- 11-15-12-03** To approve the amendment of Board Resolution Number 06-26-12-28, a contract renewal with Advanced Elevator Company, Inc. in the amount of \$3,000 to cover the elevator inspections, maintenance and repair services. If this request is approved the total amount of this contract renewal will now be \$253,000.
- 11-15-12-04** To approve the amendment of Board Resolution Number 06-26-12-29, a contract renewal with McCann Pest & Termite Control in the amount of \$85.00, pending funding availability, to cover pest control. If this request is approved the total amount of this contract renewal will now be \$39,831.
- 11-15-12-05** To approve the amendment of Board Resolution Number 06-26-12-30, a contract renewal with IESI in the amount of \$7,440, pending funding availability, to cover solid waste management services. If this request is approved the total amount of this contract renewal will now be \$265,806.
- 11-15-12-06** To approve the amendment of Board Resolution Number 06-26-12-31, a contract renewal with The Brenco Company in the amount of \$504, pending funding availability, to cover water treatment and equipment repairs. If this request is approved the total amount of this contract renewal will now be \$26,575.90.

- 11-15-12-07** To approve the amendment of Board Resolution Number 06-26-12-32, a contract renewal with The Bieg Plumbing Company in the amount of \$1,500, pending funding availability, to cover water backflow inspection, maintenance and repairs. If this request is approved the total amount of this contract renewal will now be \$37,500.
- 11-15-12-08** To approve the amendment of Board Resolution Number 06-26-12-33, a contract renewal with International Systems of America, Inc. in the amount of \$2,344, pending funding availability, to cover annual testing and inspection of the fire alarm systems. If this request is approved the total amount of this contract renewal will now be \$78,110.
- 11-15-12-09** To approve the amendment of Board Resolution Number 06-26-12-35, a contract renewal with Hackett Security, Inc. in the amount of \$1,500, pending funding availability, to cover daily security alarm monitoring and investigative response services. If this request is approved the total amount of this contract renewal will now be \$201,500.
- 11-15-12-10** To approve the amendment of Board Resolution Number 06-26-12-37, a contract renewal with Grease Masters, LLC in the amount of \$1,500, pending funding availability, to cover cleaning and repair of kitchen grease traps. If this request is approved the total amount of this contract renewal will now be \$6,500.
- 11-15-12-11** To approve the amendment of Board Resolution Number 06-26-12-39, a contract renewal with Cintas Fire Protection Company in the amount of \$750, pending funding availability, to cover fire extinguisher inspection, repair and replacement services. If this request is approved the total amount of this contract renewal will now be \$20,750.
- 11-15-12-12** To approve the amendment of Board Resolution Number 02-16-12-25, a contract with TSI, Inc. in the amount of \$70,000, pending funding availability, for PBX telephone system and monitoring. If this request is approved the total amount of this contract renewal will now be \$560,370.
- 11-15-12-13** To approve a second amendment to the contract with IPNS, LLC previously approved under Board Resolution Numbers 04-12-12-03 and 02-16-12-28, in the amount of \$70,000, pending funding availability, for CISCO network equipment end-of-life maintenance services. If this request is approved the total amount of this contract renewal for the District's portion will not exceed \$179,102.50.
- 11-15-12-14** To approve the amendment of Board Resolution Number 05-17-12-25, a sole source contract renewal with Tyler Technologies, in the amount of \$14,000, pending funding availability, to include 10 days of additional training and 3 additional school PIN numbers for the auto dial system. If this request is approved the total amount of this contract renewal will now be \$359,000.
- 11-15-12-15** To approve the amendment of Board Resolution Number 06-26-12-41, a contract renewal with Xerox Corporation, in the amount of \$10,000, pending funding availability, to include 2 additional multi-functional devices/copiers and to provide the operation and maintenance services of the print shop. If this request is approved the total amount of this contract renewal will now be \$1,010,000.

- 11-15-12-16** To approve the amendment of Board Resolution Number 06-07-12-04, a contract renewal with Chartwells Food Service, a division of Compass Group USA, in the amount of \$1,836,789, pending funding availability, to provide food services. If this request is approved the total amount of this contract renewal will now be \$15,723,148.
- 11-15-12-17** To approve the amendment of Board Resolution Number 05-17-12-26, a sole source contract renewal with College Summit, in the amount of \$21,000, pending funding availability, for college access services. If this request is approved the total amount of this contract renewal will now be \$281,000.
- 11-15-12-18** To approve the amendment of Board Resolution Number 06-26-12-85, to purchase athletic equipment and uniforms, in the amount of \$89,577, pending funding availability. The same vendors approved under this Resolution Number will be used to purchase the additional goods (Curtis Smith Sporting Goods, Johnny Mac Sporting Goods, BSN and Riddell All-American). If this request is approved the total amount for the combined purchase will now be \$199,577.
- 11-15-12-19** To approve the amendment of Board Resolution Number 07-10-12-04, the 2012-2013 contract budget for transportation services with First Student, Inc. that also includes Metro bus passes, in the amount of \$2,037,692, pending funding availability. If this request is approved the total contract budget will now be \$22,958,477.
- 11-15-12-20** To ratify a membership with Cooperating School District for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$67,200.
- 11-15-12-21** To ratify the sole source purchase of software licenses for MyLearningPlan for the 2012-2013 school year at a cost not to exceed \$40,000.
- 11-15-12-22** To approve Amendment #1 to the 2012-2013 General Operating Budget (GOB).
- 11-15-12-23** To approve the amendment of Policy #4812, *Employee and Labor Relations, Personnel Hearing – Non-Certificated Employees*.
- 11-15-12-24** To approve a Memorandum of Understanding with the United Way of Greater St. Louis to join the Education Express Partnership to recruit and train volunteer reading partners, homework helpers, tutors and mentors in the District's schools for the period November 16, 2012 through June 30, 2013.
- 11-15-12-25** To approve a Memorandum of Understanding with the Miriam Learning Center to establish a partnership to implement a program focusing on preventative and intervention services for students not eligible for special education services for the period November 16, 2012 through May 24, 2013.
- 11-15-12-26** To approve entering into a listing agreement for Real Estate services with Development Resources Partners, LLC for the period October 1, 2012 (~~2013~~) through September 30, 2013 with three (3) one year extensions.

- 11-15-12-27** To approve a sole source contract with Creative Smarts, Inc. (*formerly Greg Tang, LLC*) to provide math training for teachers participating in the Math Success for ELLs Math Science Partnership for the period November 19, 2012 through September 30, 2013 at a cost not to exceed \$56,455.
- 11-15-12-28** To approve a sole source purchase of the System 44 licenses, materials and professional development from Scholastic Education for the *Busch School of Character and Athletics* at a total cost not to exceed \$17,865.
- 11-15-12-29** To approve the purchase of fitness supplies for the *Aim to Fitness Grant*. The goods will be purchased from selected vendors (Johnny Mac Sporting, Curt Smith Sporting, Gopher, Polar and BSN). The total combined cost will not exceed \$205,000.
- 11-15-12-30** To approve the purchase of the HOPSports Training System for the *Aim to Fitness Grant*. The goods will be purchased from HOPSports, Inc. at a total cost not to exceed \$62,096.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 11-15-12-31 through 11-15-12-33. On a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 11-15-12-31 through 11-15-12-33.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

- 11-15-12-31** To approve the acceptance of funds from the US Department of Education for the *We Love Reading* Book Club Grant for a two year period in the amount of \$749,894 total.
- 11-15-12-32** To approve the *Notification of Assurances* for A+ High Schools to the Missouri Department of Elementary and Secondary Education for the Alternative Schools of the District.
- 11-15-12-33** To approve a contract with Gilmore Bell to provide post issuance bond compliance services for the period November 16, 2012 through June 30, 2013 at a cost not to exceed \$8,000.

Dr. Adams request Resolution Number 12-13-12-17 from the December 13, 2012 Items for Consideration be moved up for action.

Mr. Sullivan called for a motion and a second to approve Resolution Number 12-13-12-17 On a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Number 12-13-12-17.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

- 12-13-12-17** To approve a sole source purchase from Human Kinetics for seventeen (17) site licenses and Tier II Technical Support for the Fitnessgram software in an amount not to exceed \$12,000.

BOARD MEMBER UPDATE(S)

Mr. Gaines inquired of the status of the District's commitment to hire 12 air conditioning personnel.

Mr. Roger CayCe, Executive Director of Operations/Building Commissioner responded. He reported 9 have been hired, 2 have been interviewed and offers made and the District is seeking 1 additional qualified person. It is expected that all personnel will be in place by January 2013.

ADJOURNMENT

There being no further business before the Board in open session, on a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 7:40PM.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan