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**CIXI  
TRANSITIONAL SCHOOL DISTRICT OF THE  
SPECIAL ADMINISTRATIVE BOARD**

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**OFFICIAL REPORT**

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**REGULAR BOARD MEETING  
ST. LOUIS, MO  
OCTOBER 9, 2013**

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted above in Room 108 of the Administrative Building, 801 N. 11<sup>th</sup> Street, St. Louis, MO 63101.

**CALL TO ORDER AND ROLL CALL**

Mr. Sullivan called the meeting to order at 6:07PM on the following roll call.

**AYE:** Mr. Gaines, Mr. Sullivan

**ABSENT:** Ms. Adams

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mr. Sullivan called for a motion and a second to approve the September 26, 2013 open minutes that's inclusive of the Tax Levy meeting minutes. On a motion by Mr. Gaines, and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve the September 26, 2013 open meeting that's inclusive of the Tax Levy meeting minutes.

**AYE:** Mr. Gaines, Mr. Sullivan

**ABSENT:** Ms. Adams

**STUDENT/STAFF RECOGNITION(S)**

Robert Crenshaw, a junior at Central VPA High School received the Dean's Award for Creative Achievement in Arts from the University of Missouri – St. Louis. The award salutes Missouri and Illinois high school juniors in visual and performing arts who display outstanding talent and leadership in one or more high school arts program.

Congratulations were also extended to Metro High School students Andrew Schmidt, <sup>1</sup>Camille K. Casmier, <sup>2</sup>Sterling Lawler and <sup>3</sup>Zachary Miller. Andrew was recognized as a National Hispanic Scholar. Camille, Sterling and Zachary

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<sup>1</sup> Was not in attendance

<sup>2</sup> Was not in attendance

<sup>3</sup> Was not in attendance

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were named National Achievement Semifinalist. Camille, Sterling and Zachary will now compete for a portion of \$35M in the 59<sup>th</sup> Annual National Merit Scholarship Program.

### **PUBLIC COMMENTS**

For this meeting, the subject of Mann and Shenandoah Schools brought forth several comments from parents and community persons. All expressed concerns and reasons why these schools should remain intact and asked the Board to reconsider the proposed renovations. Those who spoke were Richard Buthod, David Jackson, Patrick Cummings, Jennifer Florida, Melissa Boulanger and Michael Hobbs.

Mr. Jackson also asked the SAB to work closely with the Elected Board.

Given the results of the District's audit by the State Auditor's Office, Jim Sahaida and Bill Monroe expressed their dismay of the SAB's management of the District.

Page Lucks shared comments relative to the results of the State Audit and how construction contracts are awarded and the monitoring of those contracts.

### **SUPERINTENDENT'S REPORT**

#### **Announcements**

- The District has received a \$1.5M K-6 Mathematic Partnership Grant from the Department of Elementary and Secondary Education. The grant is for 3 years and will be implemented in partnership with Maryville University.
- 2. Students are participating in an anti-bullying art contest for National Unity Day.
- 3. Next Thursday night, October 16<sup>th</sup> and all day Friday, October 17<sup>th</sup> is Parent Conference Day. We encourage all parents to participate. There will be no school for students Friday, October 17<sup>th</sup>.

#### **Information Items**

*Note: The Facilities Update Report was again listed on the Consent Agenda but was not presented. It will be presented at a future date.*

- Mr. Dan Burns of Unicom/Arc gave an overview of the results from the community engagement - *Options for School Facilities*. The topic was a proposed new elementary school that would be built in the Tower Grove neighborhood. This proposed new elementary school would call for the modernization of Shenandoah Elementary School. If built, Mann School's student population would merge with Shenandoah. Two public hearings were held; one on Wednesday, October 2<sup>nd</sup> at Roosevelt High School from 6PM to 8PM and the other at Central VPA/Cleveland ROTC on October 5<sup>th</sup> from 10AM until noon. Both sessions together totaled 100 participants. Participants were offered two proposals: 1)

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Renovate and add on to Shenandoah School and 2) A new school at Shenandoah. The public's opinion was to keep both schools open.

At the conclusion of Mr. Burn's report, Superintendent Adams provided additional remarks. The purpose of the forums was to seek the community's feedback. To provide some history, in 2008 a group by the name of MGT conducted an evaluation to provide administration with an extensive outlook of the condition of District schools. The conclusion was to close Sherman, Mann and Shenandoah and build a new school at the Shenandoah location. So engaging Unicom/ARC was to build on that recommendation by seeking public input through community forums.

Superintendent Adams proceeded with a presentation that showed a five year decline in enrollment, followed by an increase, for both Mann and Shenandoah Schools. The increase was due to DESE's funding for PreK programs and students who attended the now closed Sherman school transferred to Mann or Shenandoah. He shared information on needed renovations and comparison data on utilities at both schools. In closing he stressed there is no decision to close Mann or Shenandoah. The focus was to gather all pertinent and relevant information so the Board could be well informed from all perspectives.

- Superintendent Adams provided an updated report regarding the District's action taken in response to the State Auditor's report. As of this meeting the District has taken measurable strides to address those findings. Below is an excerpt of the key action taken.
  - Educational Programs: The district has updated the list of active programs and is currently in the process of updating all policies with regard to program evaluation. The district will then evaluate programs per the updated policies.
  - A plan template has been selected that is aligned with Title I requirements and DESE's expectations for district plans for provisionally accredited school districts and the Comprehensive District Improvement Plan is in the process of being developed.
  - Purchasing Policies and Procedures: The Purchasing Policy has been updated and will be brought forward to the SAB on October 24, 2013 for approval on November 14, 2013.
  - Contracts and Disbursements: The district is in the process of doing a cost analysis of its legal services to evaluate cost of moving services in-house vs. outsourcing.
  - The IRS issues have been addressed with regard to hiring employees and travel allowances.

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- o The district is in the process of reviewing and updating procedures related to contracts.

Members entertained questions and comments at the close of each report. These reports can be viewed in their entirety on the District's website.

**BUSINESS ITEM(S):** CONSENT AGENDA

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 10-09-13-01 through 10-09-13-21. On a motion by Mr. Gaines, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 10-09-13-01 through 10-09-13-21.

**AYE:** Mr. Gaines, Mr. Sullivan

**ABSENT:** Ms. Adams

- 10-09-13-01** To approve the August 2013 Monthly Transaction Report.
- 10-09-13-02** To approve the amendment of Board Resolution 03-14-13-22, a contract with Aspex Solutions, to increase the cost by \$950 to allow the addition of the module for the screening tools in Applitrac for administrative support. The Board originally approved \$14,550. If approved, the total cost for these services will now be \$15,500.
- 10-09-13-03** To ratify a contract with Ranken Technical College for the new FULL YEAR Dual Enrollment Program for the period August 27, 2013 through June 30, 2014 at a cost not to exceed \$7,681.
- 10-09-13-04** To approve a contract with the North Campus Partnership to provide the Math and Science Tutoring Program for the period October 10, 2013 through June 30, 2014 at a cost not to exceed \$150,000.
- 10-09-13-05** To approve a contract with Route 3 Films to provide up to seven (7) short films promoting various District schools and programs and website support for distribution of the films via Social Media for the period October 10, 2013 through June 30, 2014 at a total combined cost not to exceed \$40,000 that includes a \$5,000 contingency.
- 10-09-13-06** To approve a sole source contract renewal with Career Cruising for consulting and software services that will provide career guidance to middle and senior high school students. The renewal is for the period October 10, 2013 through June 30, 2014 at a cost not to exceed \$36,045.

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- 10-09-13-07** To approve an Agency Partnership Agreement with the St. Louis Public School Foundation to provide administrative services and coordination for the Aim for Fitness program for the period October 10, 2013 through June 30, 2014 at a cost not to exceed \$88,460.
- 10-09-13-08** To approve a Memorandum of Understanding with St. Louis Community College to provide Dual Credit Programs for the Innovation High School Initiative for the period October 10, 2013 through June 30, 2014.
- 10-09-13-09** To approve a Memorandum of Understanding with Webster University to provide Dual Credit Programs for the Innovation High School Initiative for the period October 10, 2013 through June 30, 2014.
- 10-09-13-10** To approve a Memorandum of Understanding with Jamison Memorial to provide the 21<sup>st</sup> Century After School Program for the period October 10, 2013 through May 23, 2014.
- 10-09-13-11** To approve a Memorandum of Understanding with Counsel The Mind LLC to provide mental health counseling services for students at Dewey School for the period October 10, 2013 through June 30, 2014.
- 10-09-13-12** To approve a Memorandum of Understanding with the Department of Parks, Recreation and Forestry to provide after school and evening programs for students at Shaw, Clay, Dewey, Gateway Middle and Langston Schools for the period October 10, 2013 through June 30, 2014.
- 10-09-13-13** To approve a Memorandum of Understanding with JAKS Counseling Services to provide therapeutic counseling services to students and families at Shaw, Yeatman, Lexington, Humboldt and Mullanphy Schools for the period October 10, 2013 through June 30, 2014.
- 10-09-13-14** To approve a Memorandum of Understanding with ANNONY Arts to provide video camera editing techniques for students at the Stevens Middle Alternative School for the period October 10, 2013 through June 30, 2014.
- 10-09-13-15** To approve a Memorandum of Understanding with the Sheldon Arts Foundation to provide music and visual arts education programs for students at Adams, Ashland, Dewey, Gateway Elementary, Laclede, Mallinckrodt, Mason, Peabody and Shenandoah Schools for the period October 10, 2013 through June 30, 2014.

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- 10-09-13-16** To approve a Memorandum of Understanding with Ralston Purina where students from Gateway STEM, Metro and Cleveland High Schools will participate in the Purina Pet Advocate Leader's Program for the period October 10, 2013 through June 30, 2014.
- 10-09-13-17** To approve the renewal of a Memorandum of Understanding with Craft Alliance to provide contemporary craft art activities for students at New American Preparatory, Carr Lane, Compton Drew, Gateway Middle, Lyon @ Blow, McKinley Jr., Yeatman, Peabody Shenandoah, Pamoja @ Cole, McKinley High, Metro, Carnahan, Clyde C. Miller, Gateway STEM, Roosevelt, Sumner, Cleveland, Vashon and Central VPA Schools for the period October 10, 2013 through June 30, 2014.
- 10-09-13-18** To approve a renewal of the Memorandum of Understanding with YWCA Head Start to provide available local resources relative to servicing the needs of students and their families for the period October 10, 2013 through June 30, 2014.
- 10-09-13-19** To approve a sole source purchase from the College Board/Advance Placement for the 2014 AP testing fees at a cost not to exceed \$40,000, pending funding availability.
- 10-09-13-20** To approve the purchase of science materials from Sangari Active Science for grades K-2 Active Science and IQWST grades 6-8 at a cost not to exceed \$10,067.16
- 10-09-13-21** To approve the amendment of Board Resolution Number 11-15-12-26, a contract with Development Resources Partners to extend the contract period starting October 1, 2013 and ending on December 31, 2013. The current contract period will expire on September 30, 2013. Development Resources provides the District's real estate services.

**BOARD MEMBER UPDATE(S)**

There were no updates.

**ADJOURNMENT**

There being no further business before the Board in open session, on a motion by Mr. Gaines, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to adjourn at 7:25PM.

**AYE:** Mr. Gaines, Mr. Sullivan

**ABSENT:** Ms. Adams